

TOWN OF HOPKINTON



2020 Boston Marathon Invitational Entry Program Policy Adopted by the Board of Selectmen, October 22, 2019

Pursuant Section 2 of the Hopkinton Marathon Policy, the Select Board will distribute invitational applications for the upcoming 2020 Boston Marathon in the following manner.

Invitational entry applications will be distributed to qualified organizations through a random selection that will take place at a duly constituted public meeting. In order to qualify for the random selection, an organization must fit one of two category descriptions outlined in the Town's Marathon Policy, namely:

- i. Town departments, boards, and committees that perform Marathon functions who may distribute entries to organizations undertaking activities for the benefit of the Town of Hopkinton.
- ii. Organizations undertaking public service activities within the Town of Hopkinton.

Each organization may request up to two (2) invitational entries. However, the Select Board will announce a cap of invitational entries that an organization could receive on the day of the random selection. Organizations that receive invitational entries through the random selection may then distribute them directly to individual runners that agree to raise money for the receiving organization, may not transfer entries to other organizations or individuals, and must agree to comply with all terms and conditions set by the BAA and the Town. Organizations wishing to apply, may only apply under one category. The Board requests that organizations who apply commit to a minimum of raising \$5,000, per invitational entry they receive through the random selection.

Qualified organizations that would like to be included in the random selection must fill out the Town of Hopkinton 2020 Boston Marathon Invitational Entries Application, and submit to the Select Board/Town Manager's Office by **Noon on Friday, November 22, 2019**. Late applications will **not** be considered. Applications are available in the Town Manager's Office.

Applications will become available by COB Wednesday, October 23, 2019.

Please send all applications via email to mglynn@hopkintoma.gov
or mail hard copy to the Town Manager's Office at:
Select Board
c/o 2020 Marathon Invitational Entries
18 Main Street
Hopkinton, MA 01748

For questions, please contact Executive Assistant Maria Glynn at 508-497-9700.



**TOWN OF HOPKINTON
2020 BOSTON MARATHON
BAA INVITATIONAL ENTRIES APPLICATION**

Please provide the following information. The application will be disqualified if not completely filled out.

1. Name of Organization	
2. Primary Contact	
3. Address	
4. Telephone	
5. Second Telephone (if necessary)	
6. Email Address	
7. Organization website	
8. Category (may only apply under one category)	<input type="checkbox"/> Town departments, boards and committees that perform Marathon functions who may distribute entries to organizations undertaking activities for the benefit of the Town of Hopkinton <input type="checkbox"/> Organizations undertaking public service activities within the Town of Hopkinton
9. Verification (copy) of tax-exempt status under Section 501(c)(3) or (4) of the Internal Revenue Code	Please provide documentation as a tax exempt organization
10. Number of Invitational Entries Requested for this year	
11. Number of Invitational Entries received for 2020 from all sources <u>other</u> than Hopkinton.	
12. If you are a previous recipient of an invitational waiver from the Town, please list year(s) and amount raised per waiver.	

****Please remember to attach tax exempt documentation****

The Select Board requests that organizations who apply commit to raising a minimum of \$5,000 per invitational entry they receive through the random selection.